BUDGET WORKSHOP MINUTES

Friday March 3, 2023
1:00pm
O'Dell Community Center
3 Hindman Street

Those present: Mayor Blake Sanders, Council Members Jim Riddle, Jeff Lee and Johnny Rogers; Town Clerk Paula Payton.

CALL TO ORDER – Mayor Sanders 1pm

BUDGET OVERVIEW - FY 2022-2023
Town Clerk Paula Payton – see attached

DISCUSSION OF ARPA BUDGET
Town Clerk Paula Payton – see attached

DISCUSSION OF 2023-2024 FISCAL YEAR BUDGET
Mayor Sanders presented department request for the upcoming budget

EXECUTIVE SESSION
For the purpose of discussion of contractual matters related to the 2023-2024 fiscal year budget
Mayor Sanders made a motion to enter into executive session at 2:15pm, 2nd by Councilman Lee; all were in favor.
Councilman Riddle made a motion to exit executive session at 4:01pm, 2nd by Councilman Lee; all were in favor.

****No votes were taken during the public or executive session portions of this meeting****

ADJOURNMENT
Councilman Riddle made a motion to adjourn at 4:01pm, 2nd by Councilman Lee; all were in favor.

Minutes prepared by:
Paula H. Payton, MMC, ABL
Town Clerk

Budget & ARPA Overview

2022-2023

Account Description	Account No.	Current	YTD Actual	Budget Year
ARPA DEPOSIT	01-2021-100	0.00	235,480.19	235,480.20
Property Taxes	01-4000-000	28,934.35	195,611.12	158,000.00
Auto Taxes	01-4010-000	1,662.69	20,523.86	21,500.00
Business License	01-4020-000	1,076.95	9,406.90	75,000.00
MCF-GF DEPOSIT	01-4050-000	0.00	17,249.69	15,000.00
MCF Deposit	01-4050-100	7,806.97	46,518.37	30,000.00
Franchise Fees	01-4080-000	11,245.13	54,728.45	60,000.00
Inventory Tax	01-4092-000	0.00	729.34	1,094.01
Homestead Exemption	01-4093-000	0.00	0.00	15,450.00
Local Government Fund	01-4094-000	5,255.54	22,163.69	20,864.00
SETOFF DEBT COLLECTIONS	01-4096-000	30.00	50.00	0.00
Utility Fund Transfer	01-4100-000	2,520.42	20,653.89	18,000.00
Misc Income - GF	01-4150-000	0.00	25.00	0.00
Hospitality Tax Deposit	01-4250-000	4,951.86	29,146.86	48,000.00
Rental Income	01-4300-000	75.00	525.00	2,000.00
2021 GO PROJ DEPOSIT	01-6010-000	1,463.58	11,708.64	17,562.96
Customer Meter Deposits	03-2450-000	500.00	5,754.17	5,000.00
Water Sewer Billings	03-4120-000	50,955.47	402,959.50	600,000.00
Proj Acct Deposit	03-4240-000	524.29	12,401.47	1,200.00
B&C DEPOSIT	03-8000-000	0.00	5,350.00	0.00
TOTAL INCOME		**117,002.25**	**1,090,986.14**	**1,324,151.17**

ARPA EXPENSE	01-2021-200	4,270.00	63,604.27	235,480.20
Festival Expense	01-4253-000	0.00	1,411.34	3,000.00
Christmas Parade-Related Exp	01-4254-000	0.00	753.97	1,500.00
Hospitality Tax Utility	01-4257-000	62.75	3,075.04	5,000.00
Hospitality Tax Liability Ins	01-4258-000	0.00	850.11	1,000.00
Beautification-Maintenance	01-4259-000	0.00	2,866.98	10,000.00
Public Parking	01-4260-000	0.00	1,800.00	1,800.00
HTax Capital Projects	01-4261-000	4,954.64	8,631.25	15,700.00
Recreation Salary Exp	01-4262-000	0.00	0.00	12,000.00
2021 GO PROJ EXPENSE	01-6015-000	1,463.58	11,708.64	17,562.96

Salaries - GF	01-7000-000	11,825.34	99,983.25	163,500.00
Salaries - Council	01-7050-000	322.95	3,229.50	7,700.00
Payroll Taxes - GF	01-7100-000	1,161.49	10,417.82	18,750.00
Advertising/Public Notices	01-7130-000	0.00	528.00	450.00
Postage	01-7170-000	8.13	422.13	1,200.00
Postage PD	01-7170-100	0.00	0.00	300.00
MCF GF Ex	01-7188-100	0.00	30,342.86	20,000.00
Utilities - GF/PD	01-7190-000	-1,163.60	8,848.90	13,000.00
Equipment Cost/Radio/Communica	01-7201-100	0.00	236.45	2,000.00
Dues & Publications	01-7220-000	5.00	1,133.65	1,000.00
Dues & Subscriptions	01-7220-100	0.00	950.00	600.00
Contingency Expense - GF	01-7254-000	0.00	15,326.95	0.00
Christmas Bonus - GF	01-7255-000	0.00	400.00	400.00
Christmas Bonus - PD	01-7255-100	0.00	400.00	600.00
Professional Services - GF	01-7260-000	992.04	20,590.84	20,000.00
PROFESSIONAL SERVICES - PD	01-7260-100	0.00	1,942.00	2,000.00
Travel/Training/Meals - GF	01-7281-000	187.48	1,855.14	4,000.00
Travel/Training/Meals - PD	01-7281-100	0.00	446.52	500.00
Property/Vehicle/Liabilty Ins	01-7290-000	0.00	24,119.10	24,700.00
Employee Health Insurance - GF	01-7300-000	2,628.22	14,618.54	40,000.00
Insurance - W/C	01-7310-000	1,912.50	5,327.50	11,691.75
Retirement - GF/PD	01-7375-000	0.00	26,080.21	35,727.30
Office Expense/Supplies-GF/PD	01-7380-000	319.11	667.53	1,500.00
Office Expense / Supplies MCF	01-7380-100	43.83	173.49	1,000.00
Uniforms - MCF	01-7390-100	177.42	316.41	1,000.00
Vehicle/Equip Repairs & Maint	01-7411-100	658.94	3,063.41	5,000.00
Fuel for Patrol Cars	01-7412-100	1,028.56	10,063.33	9,000.00
Capital Expenditures	01-7500-000	0.00	13,396.07	20,207.00
Bond Payment	01-7550-000	731.79	5,854.32	8,781.58
Ammunition	01-7620-100	0.00	0.00	300.00

Salaries	03-7000-000	3,368.84	26,897.31	42,000.00
Payroll Taxes - WS	03-7100-000	280.26	2,278.03	4,175.00
Postage - WS	03-7170-000	226.56	1,692.28	1,600.00
Utilities - W	03-7190-000	0.00	7,682.61	16,000.00
SCDHEC Fees	03-7195-000	0.00	2,963.00	2,932.00
Dues and Publications	03-7220-000	0.00	850.00	800.00
Advertising/Public Notice	03-7230-000	0.00	0.00	600.00
Sanitation Contract Agreement	03-7236-000	0.00	32,697.10	48,000.00
Parts,Supplies, Rep/Maint - W	03-7245-000	24.60	-2,039.55	1,200.00
Contingency/ Capital Pro - WS	03-7254-000	0.00	4,465.00	5,361.80
Christmas Bonus - WS	03-7255-000	0.00	250.00	250.00
Professional Services - Water	03-7260-000	1,836.50	27,381.06	25,000.00
Water Contract Agreement	03-7261-000	4,937.58	39,832.45	51,000.00
Prop, Vehicle Liability Ins-W	03-7290-000	0.00	7,012.64	4,000.00
Insurance ER- WS	03-7300-000	583.20	4,323.60	7,250.00
Retirement - WS	03-7375-000	0.00	4,779.94	4,000.00
Office Supplies - WS	03-7380-000	0.00	88.16	300.00
Travel/Training/Meals - W	03-7385-000	0.00	0.00	150.00
Uniforms - WS	03-7390-000	0.00	0.00	100.00
Vehicle/Equipment Fuel WS	03-7410-000	224.46	1,485.81	2,500.00
Vehicle/Equip.Repairs/Maint WS	03-7411-000	0.00	1,699.17	1,000.00
Bond Payment - WS	03-7550-000	731.79	5,122.53	8,781.58
Proj Acct Pmt (transfer)	03-7660-000	100.00	800.00	1,200.00
B&C EXPENSE	03-8010-000	0.00	13,096.16	0.00
WS Project Acct Expense	03-9690-000	0.00	43,982.23	0.00
Utility Fund Transfer	03-9725-000	2,520.42	20,653.89	18,000.00
ReWa Payment	03-9750-000	28,001.12	223,708.62	360,000.00

TOTAL EXPENSES	74,425.50	867,137.56	1,324,151.17
TOTAL INCOME	117,002.25	1,090,986.14	1,324,151.17
NET TOTALS	42,576.75	223,848.58	0

ARPA 2022/2023 Overview

Projects completed:

- Building upgrades
- PC / Server upgrade
- Meter Upgrade
- Landscaping for Main Street
- Crosswalk installation (Main/Hindman/Spring)
- Demo of 28 Spring Street home
- Employee reimbursement for covid expenses
- Fire hydrant replacement
- Irrigation for plant & lift stations (monthly usage paid by ReWa)
- Revenue reimbursement (phase 1)
- Personal utility vehicle, equipment (Public Works)

In process:

- Additional cameras & wi-fi extender for O'Dell Community Center
- Crosswalk installation (Gray Mortuary)
- Planning & Zoning updates (March/April agenda)

Proposed:

- Water Tank Painting
- Shop/Storage
- Recycling Center

Total Received: $470,960.38
Total Utilized (YTD): $356,790.65
Savings per budget (YTD): $44,255.40
Remaining (YTD): $114,169.73

Project	Budget	Cost	Status	Under	Over
Building Upgrades	$50,000.00	$51,576.00	Complete		-1576
PC/Sever Upgrade	$20,000.00	$15,023.91	Complete	4976.09	
WiFi Extender & Additional Cameras	$5,000.00	$1,886.20	In Process	3113.8	
Planning & Zoning Update	$25,000.00	$25,000.00	Complete		
Meter Upgrade	$120,000.00	$104,832.51	In Process	15167.49	
Irrigation	$10,000.00	$8,290.30	Complete	1709.7	
Fire Hydrant Replacement	$20,000.00	$8,724.81	Complete	11275.19	
Landscaping	$30,000.00	$30,550.44	Complete		-550.44
Demo - 28 Spring	$10,000.00	$6,450.00	Complete	3550	
Revenue Reimbursement	$78,546.05	$78,546.05	Complete		
Employee Reimbursement	$12,500.00	$10,491.96	Complete	2008.04	
Equipment (PW)	$20,000.00	$15,418.47	Complete	4581.53	
	$ 401,046	$356,791		**46381.84**	**-2126.44**