

COUNCIL MEETING AGENDA

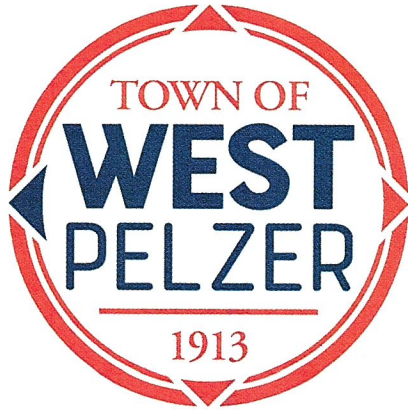
Tuesday March 11, 2025

6:00pm

West Pelzer Municipal Center

30 Main Street

- I. MOMENT OF SILENT PRAYER
- II. PLEDGE OF ALLEGIANCE
- III. CALL TO ORDER
- IV. APPROVAL OF MEETING MINUTES
 - a) *February 11, 2025 Council Meeting*
- V. PRESENTATIONS AND REPORTS
 - a) *Paula Payton - Clerk's & Admin Report*
 - b) *Chief Zachary Owen - Police Department Update*
 - c) *Mark Hattendorf | Greenville Water - Update on Water System*
- VI. CITIZEN COMMENT (per Town Code, Sec. 2-56/sign up required/limit 3 minutes)
- VII. OLD BUSINESS
- VIII. NEW BUSINESS
- IX. COUNCIL COMMENTS
- X. EXECUTIVE SESSION
- XI. ADJOURNMENT



COUNCIL MEETING MINUTES

Tuesday March 11, 2025

6:00pm

West Pelzer Municipal Center
30 Main Street

Those present: Mayor Jim Riddle, Council Members Jeff Lee, Tom Scarfo, Tim Williams and Johnny Rogers; Town Clerk/Administrator Paula Payton, Chief Zach Owen and Officer Josh Wesley.

MOMENT OF SILENT PRAYER

PLEDGE OF ALLEGIANCE

CALL TO ORDER 6:03PM by Mayor Riddle

APPROVAL OF MEETING MINUTES - February 11, 2025 Council Meeting

Motion to approve by Councilman Lee, 2nd by Councilman Scarfo; all were in favor

PRESENTATIONS AND REPORTS

Paula Payton - Clerk's & Admin Report - see attached

Chief Zachary Owen - Police Department Update - see attached

Mark Hattendorf | Greenville Water - Update on Water System - see attached

CITIZEN COMMENT (per Town Code, Sec. 2-56/sign up required/limit 3 minutes)

Roy Budgell - concerned with traffic on Dendy; more homes, more traffic, more children. Asked that more effort be made to slow traffic and upon completion of new street, Palmetto Farm Way, that a three-way stop be added.

Debra Scroggs - thanked everyone for the additional Dead End signage added at Spring/Smith Street; stated that it had definitely made a difference. Asked that the 25MPH speed limit sign be replaced.

OLD BUSINESS - None

NEW BUSINESS - None

COUNCIL COMMENTS

Councilman Williams - stated that he had spoken with Nick Rebovich and SCDOT had installed new School Zone signs, they would be adding more signage on Stewart Street and would add reflective tape in the crosswalk.

Councilman Willims - stated that the March 21st workshop would start the new budget and he hoped everyone was aware of the wasteful spending in Washington, in our State and in Town; added that he thought tough decisions would need to be made, possibly lowering taxes and making personnel cuts.

Councilman Scarfo - none

Councilman Lee – None

Councilman Rogers – None

Mayor Riddle – stated that he shared the citizens concerns of increased traffic and speeding throughout Town and assured everyone that there are continued efforts by West Pelzer Police Department and SCDOT to alleviate some of the issues.

EXECUTIVE SESSION - None

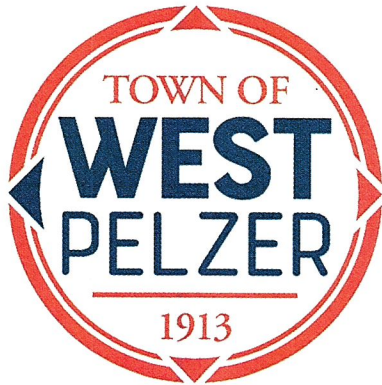
ADJOURNMENT

Councilman Lee made a motion to adjourn at 6:28pm, 2nd by Councilman Williams; all were in favor.

Minutes prepared by:

Paula H. Payton, MMC, ABL

Town Clerk | Administrator



#gowest

www.westpelzer.com

To: Mayor Riddle and Council

From: Paula H. Payton, MMC, ABL

Subject: Administration Report

Date: March 2025

The following are updates and information related to activities in the Town of West Pelzer and/or upcoming events. Please contact me with any questions that you may have related to these items. ppayton@westpelzer.com or 864-947-6297 ext. 101

O'Dell Community & Entrepreneur Center

- Co-Work Space open every Tuesday, Wednesday and Thursday from 9am-3pm
- **The Senior Place – Meals on Wheels**
 - Food & activities are provided every Monday & Friday; 10am-2pm
 - Free; donations accepted

Updates, Announcements & Events

- **Updates**
 - We are currently working with Duke Energy to repair/replace brackets and outlets that were damaged during Hurricane Helene; this will allow additional Christmas lights to be installed for the 2025 season
- **Announcements**
 - The 2025-2026 budget planning process has begun; a workshop is scheduled for Friday, March 21, 2025 at noon.
 - The Town of West Pelzer has acquired property located at 33B Dendy Street; due to the dilapidated condition of the structure it was condemned; a Request for Proposal (RFP) has been released for demolition and removal of the structure.
 - Council will review and award the bid at the April 2025 Council Meeting

- **Events**

- Spring Town-Wide Clean Up – Saturday March 22, 2025
 - Meet at Chapman Park at 9am
- Spring Mile-Long Yard Sale – Saturday April 5, 2025
 - 7am – 1pm

Finance

- February 2025 Budget
 - General Fund Income \$70,623.92 ~ Expense \$56,332.99
 - Hospitality Tax Income \$3,966.18 ~ Expense \$2,096.73

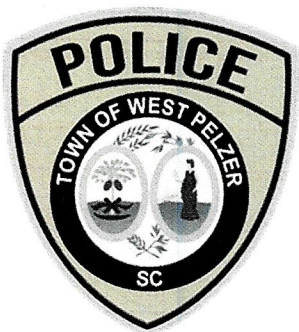
Request for Proposals
Demolition Services
Town of West Pelzer, SC

The Town of West Pelzer, South Carolina is soliciting Proposals from interested parties to perform demolition services for one (1) residential mobile home located at 33B Dendy Street West Pelzer, South Carolina (TMS 2430506017). The work includes dismantling of the home and complete clearing of all debris from property. The proposals shall include a preliminary schedule and an itemized cost proposal. The successful party must demonstrate that they possess the appropriate insurance, licenses and certifications, equipment, and experience to complete the project.

Interested parties should submit a proposal no later than Monday, March 31, 2025, by 5:00pm. Town Council will review and award the successful bid at the April 8, 2025, regular schedule Council Meeting.

Town of West Pelzer
Attn: Paula Payton
30 Main Street
West Pelzer, SC 29669

Please mark your package "Demolition Services"



**WEST PELZER POLICE DEPARTMENT
30 MAIN STREET
WEST PELZER, SOUTH CAROLINA 29669**

To: Mayor Riddle & Council
From: Chief Zachary Owen
Subject: Police Department Report
Date: February 2025

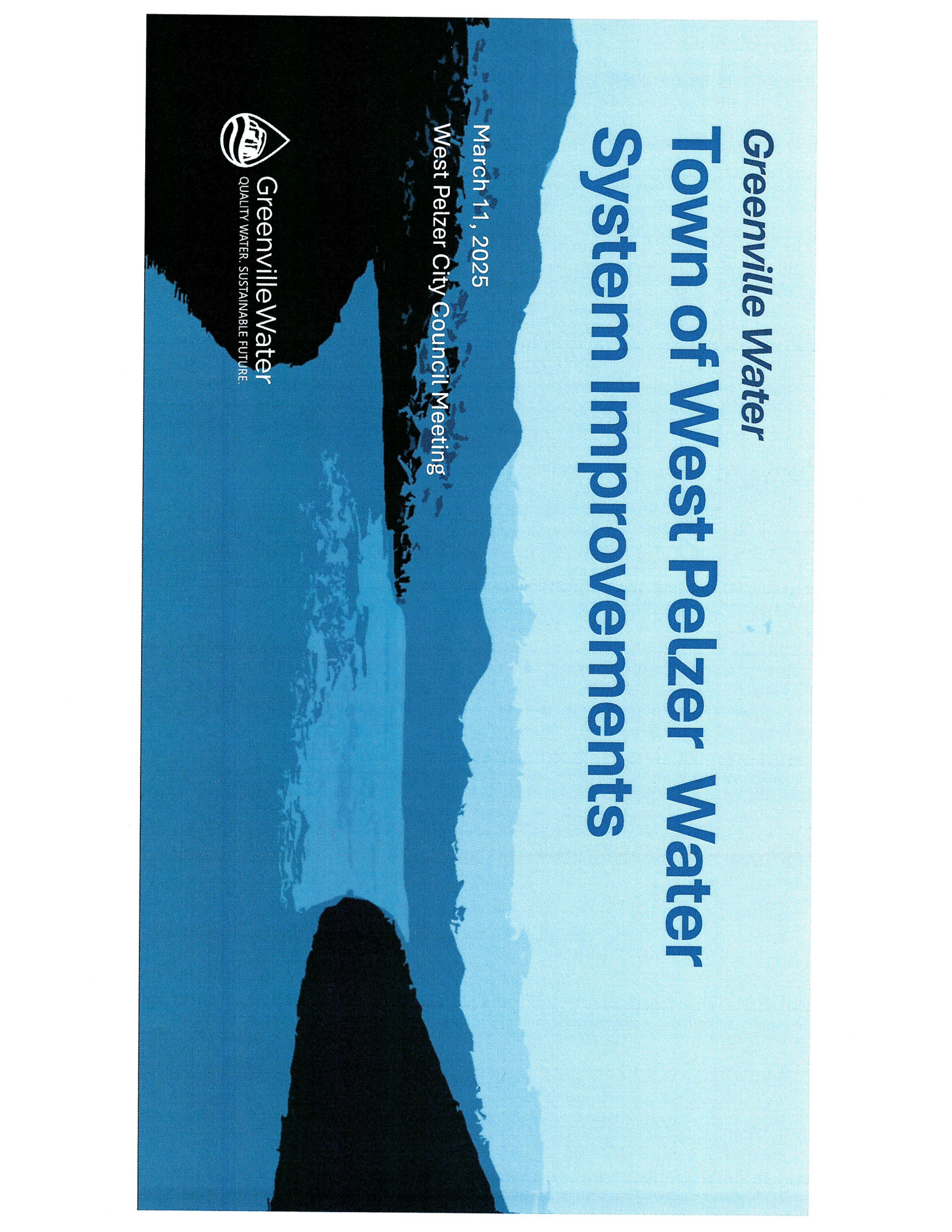
*The following is statical data related to activities of the West Pelzer Police Department.
Please contact me with any questions or concerns:*

zowen@westpelzer.com

864-947-6297 ext. 103

February 2025 Statistics

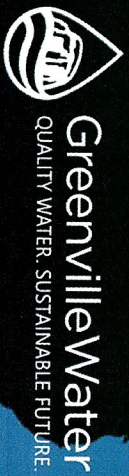
- **Calls for Service** 109
- **Traffic Stops** 16
- **Tickets** 12
- **Warnings** 4
- **Reports** 10
- **Citizen Contacts** 215



Greenville Water
Town of West Pelzer Water
System Improvements

March 11, 2025

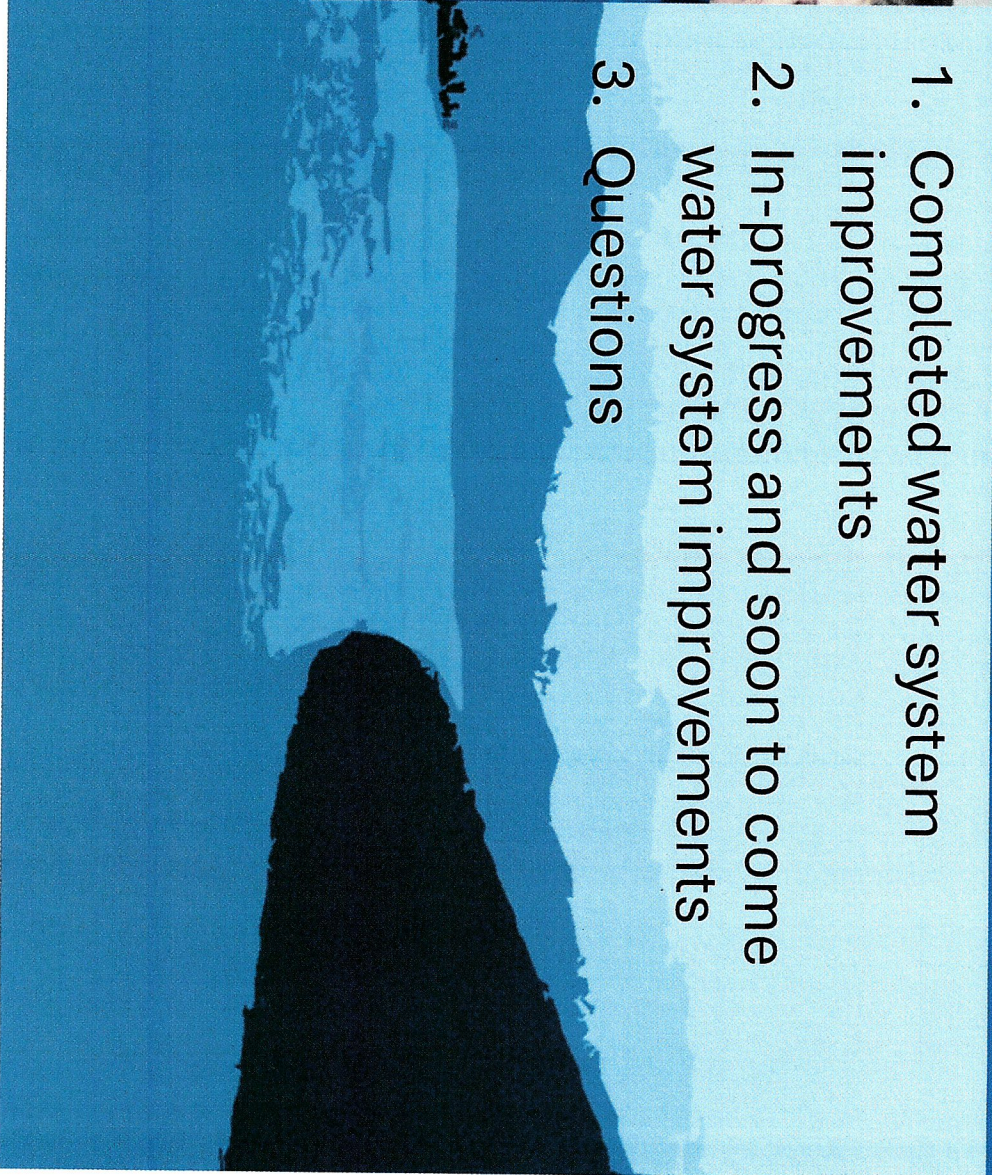
West Pelzer City Council Meeting



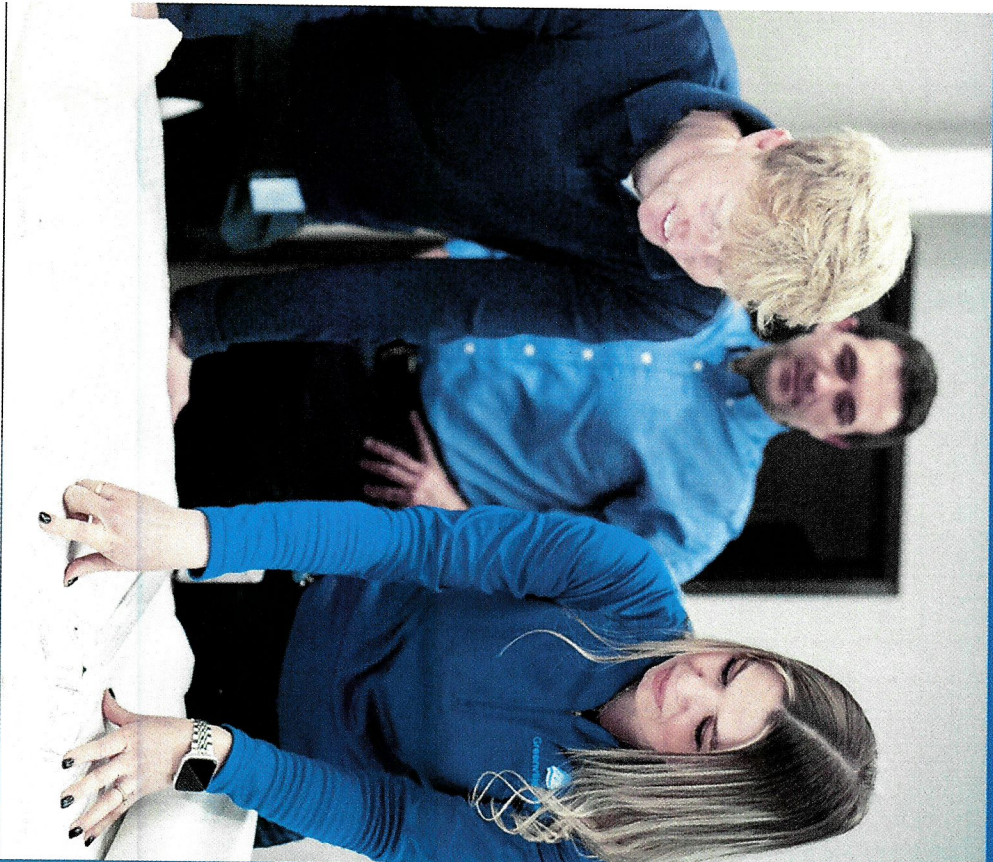
Agenda



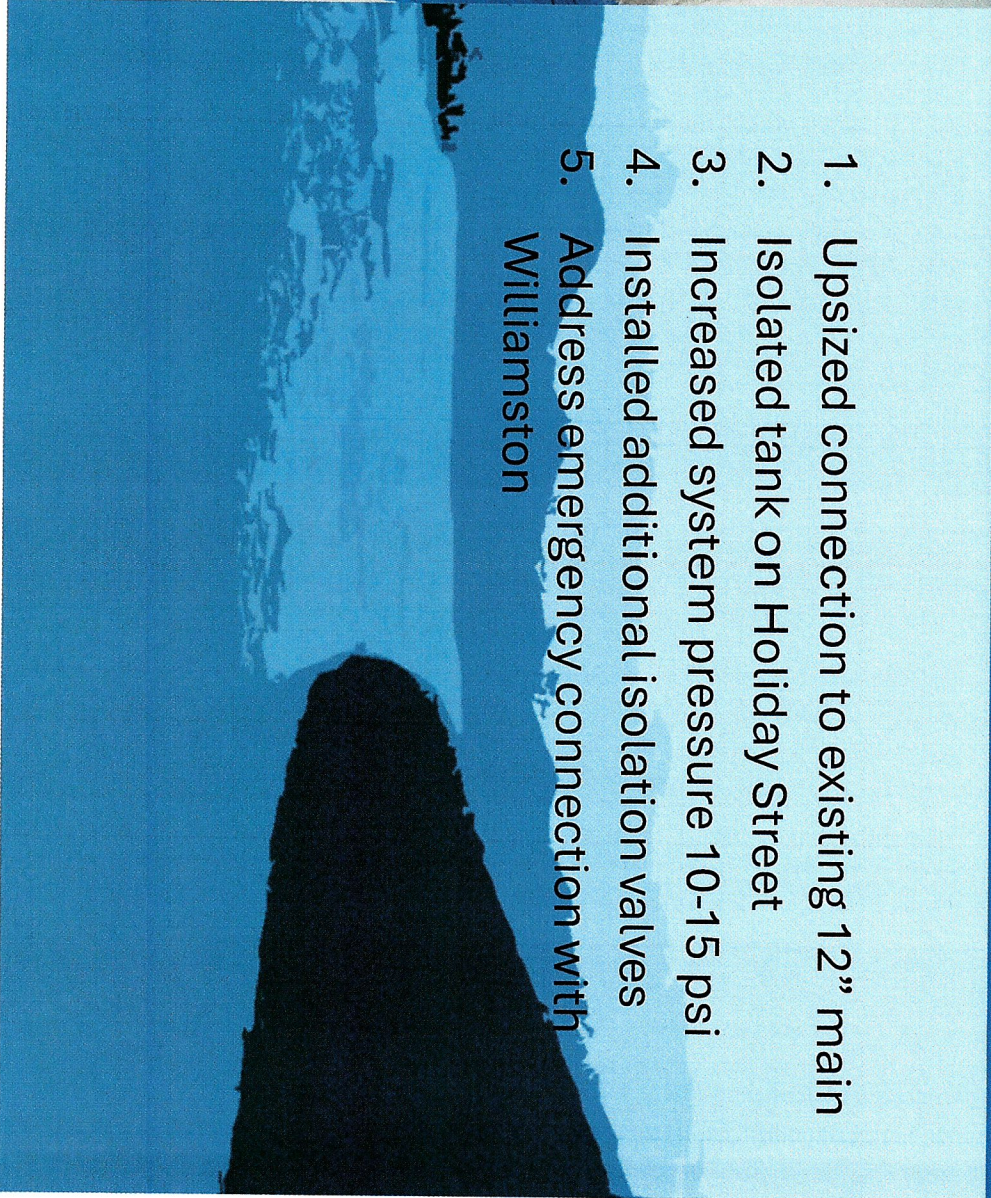
1. Completed water system improvements
2. In-progress and soon to come water system improvements
3. Questions



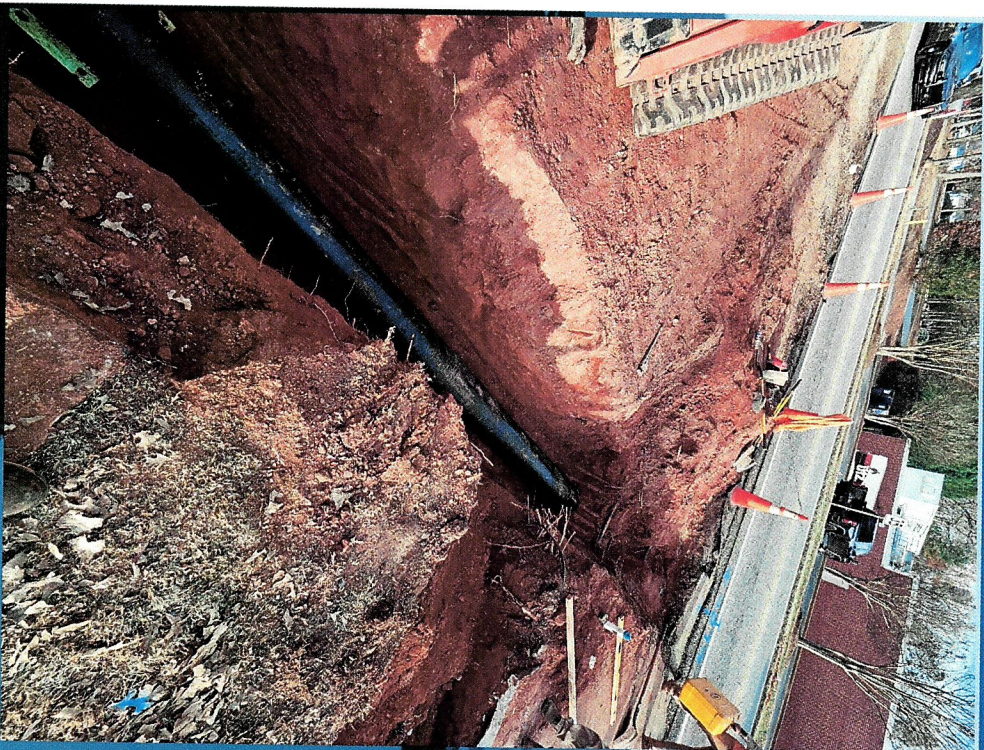
West Pelzer System Improvements



1. Upsized connection to existing 12" main
2. Isolated tank on Holiday Street
3. Increased system pressure 10-15 psi
4. Installed additional isolation valves
5. Address emergency connection with Williamston

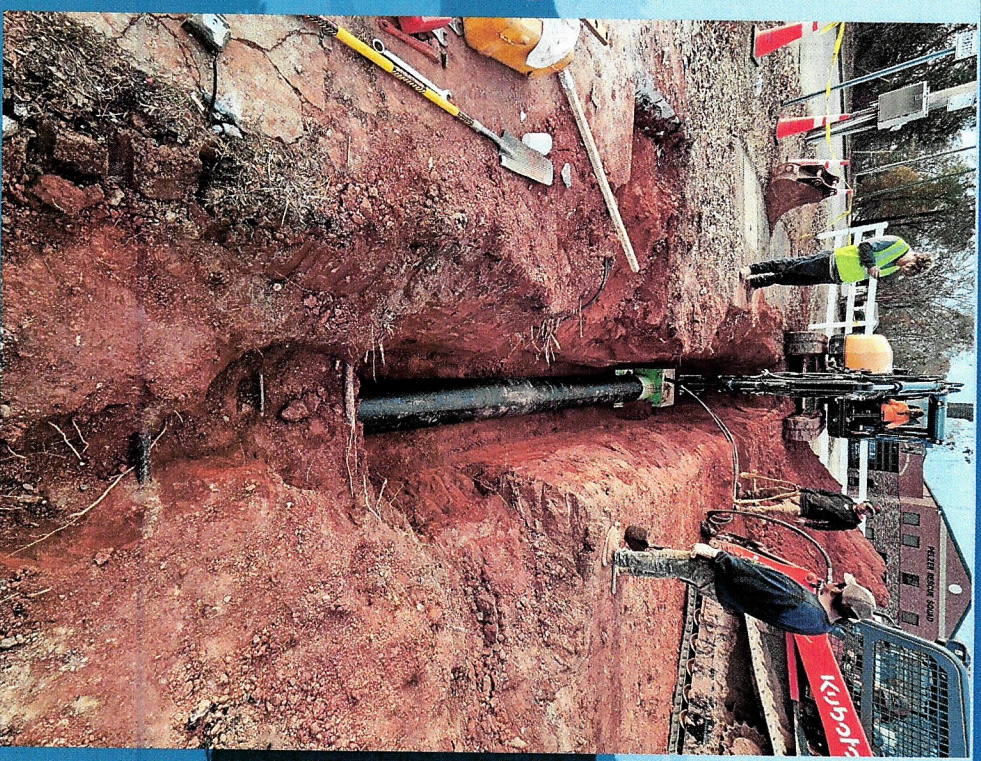


New 8" connection for West Pelzer at Hwy 20



Contractor bored
under the
Highway 20.

Pipe within a pipe to
ensure
any future leaks or
repairs can
be completed
without damaging
road.

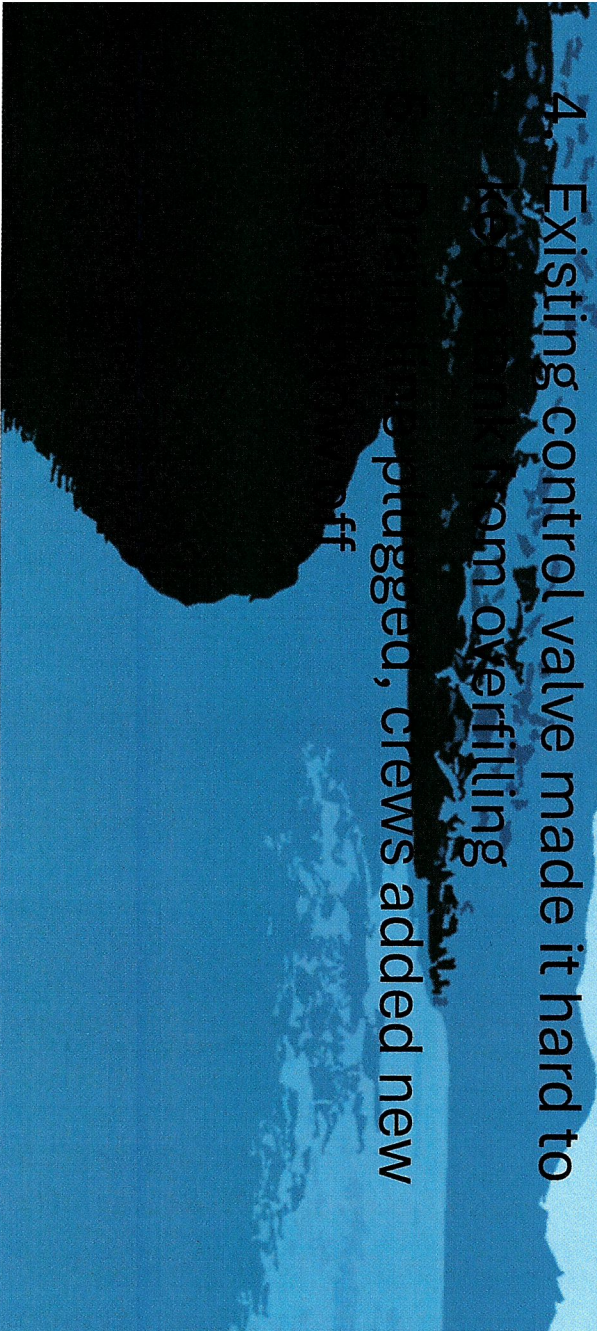
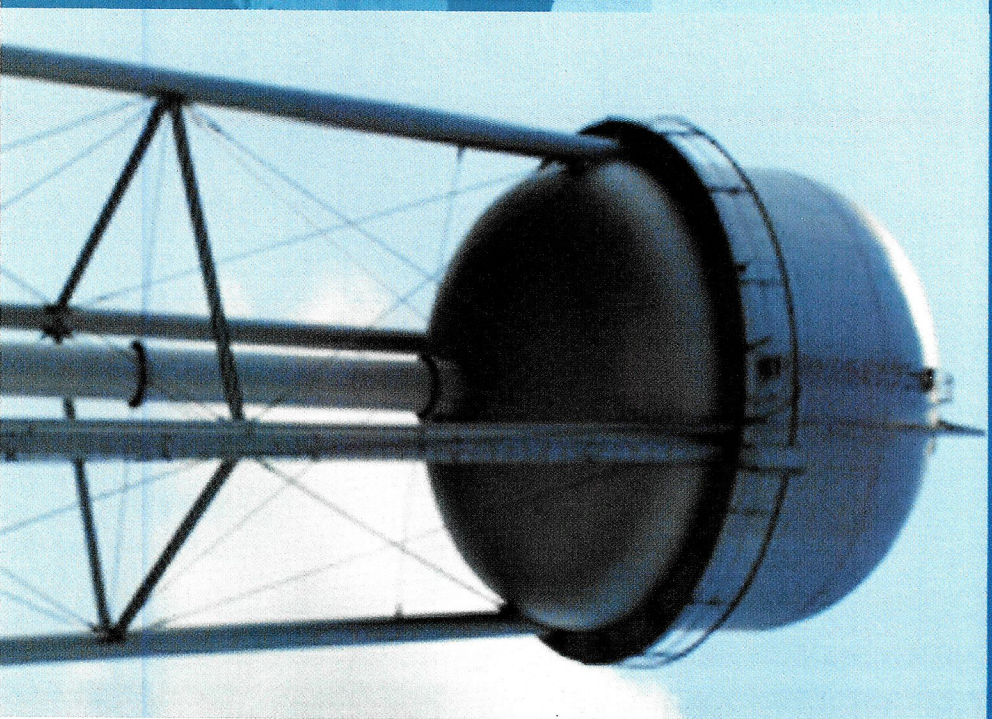


New 8" connection for West Pelzler at Hwy 20

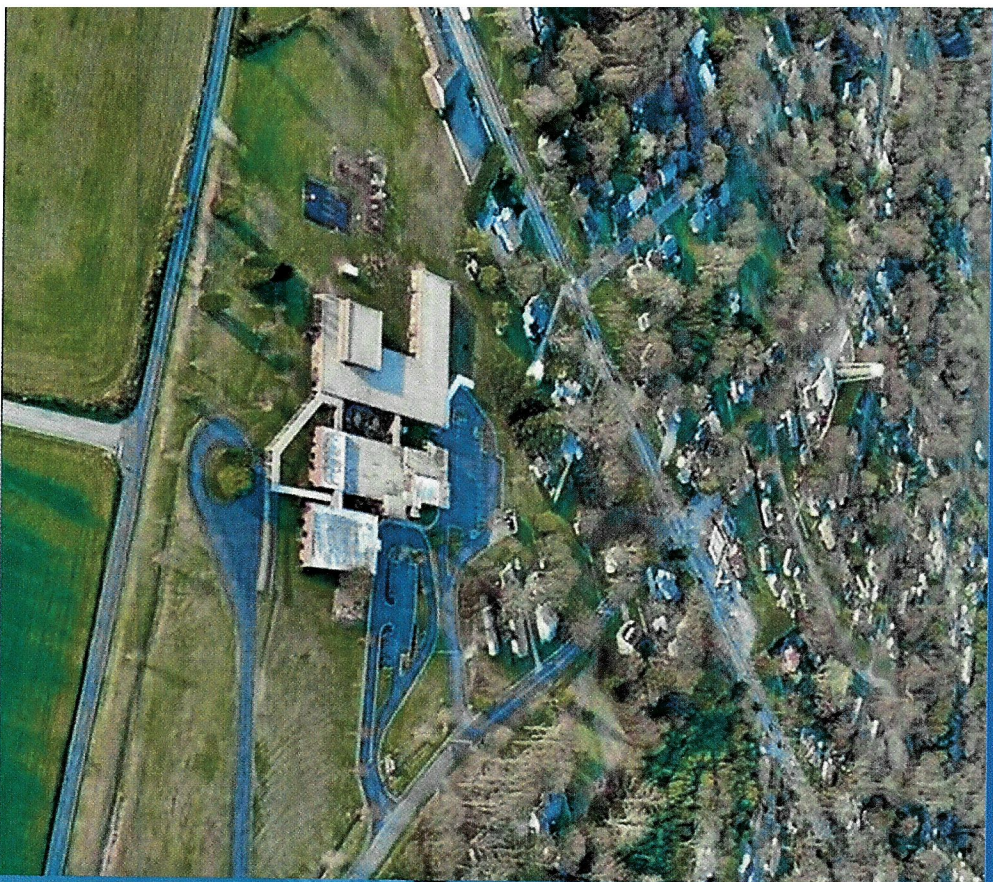


Holiday Street Tank Concerns

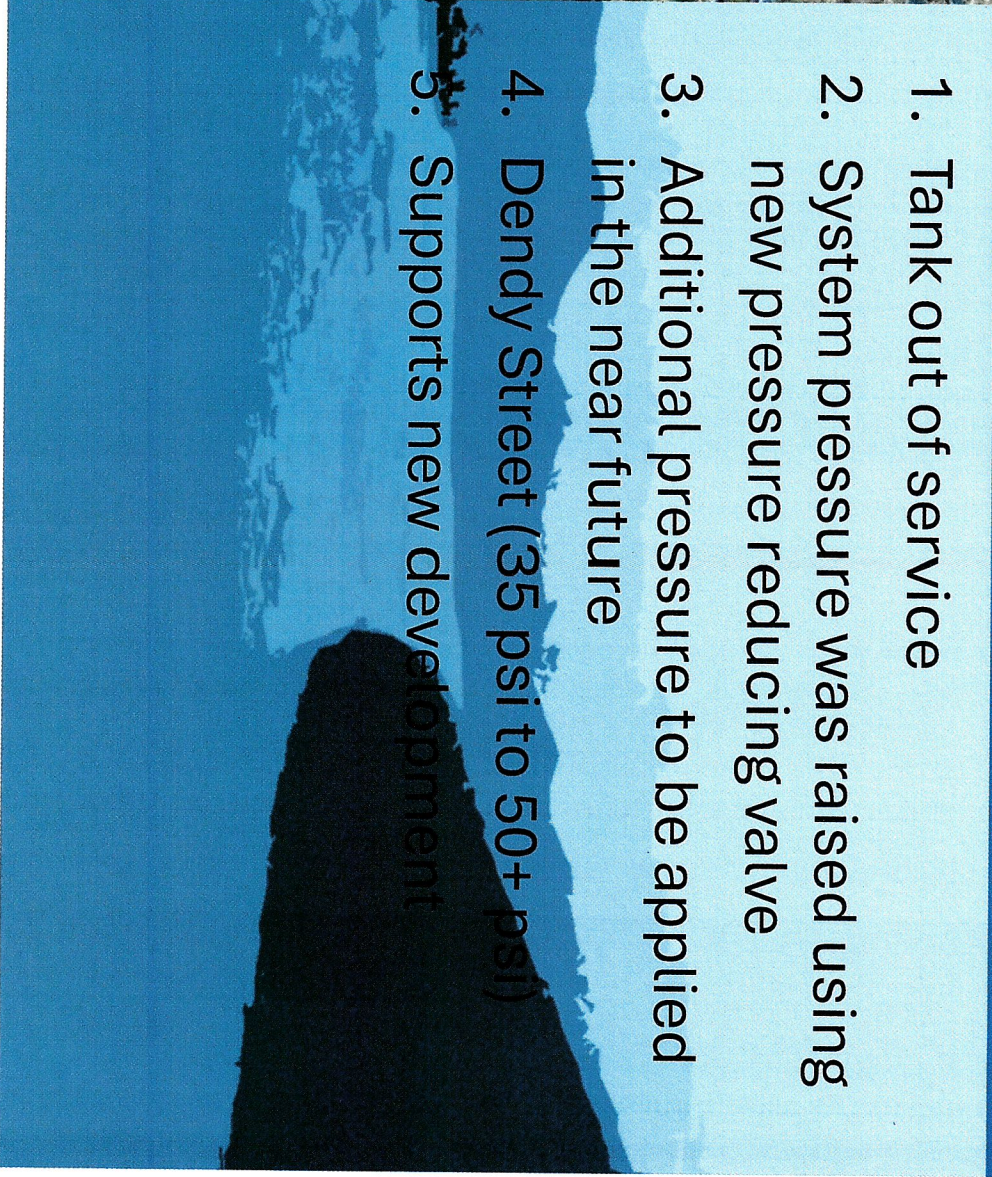
1. Tank had limited fire flow capacity
2. Town pressure limited by tank height
3. Water Quality had to be monitored and tank periodically flushed
4. Existing control valve made it hard to



West Pelzer Pressure Increase (10-15 psi)



1. Tank out of service
2. System pressure was raised using new pressure reducing valve
3. Additional pressure to be applied in the near future
4. Dendy Street (35 psi to 50+ psi)
5. Supports new development



West Pelzer Valve Installations



1. New line valves added at 8 locations
2. Allows more streets to be isolated
3. Reduces customer impacts during service repairs
4. Helps to identify existing leaks
5. All known valves have been exercised and confirmed as operable

Emergency Connection to Williamston

1. Meter and pipe still in service with Williamston Water

2. Broken valve in meter pit needs



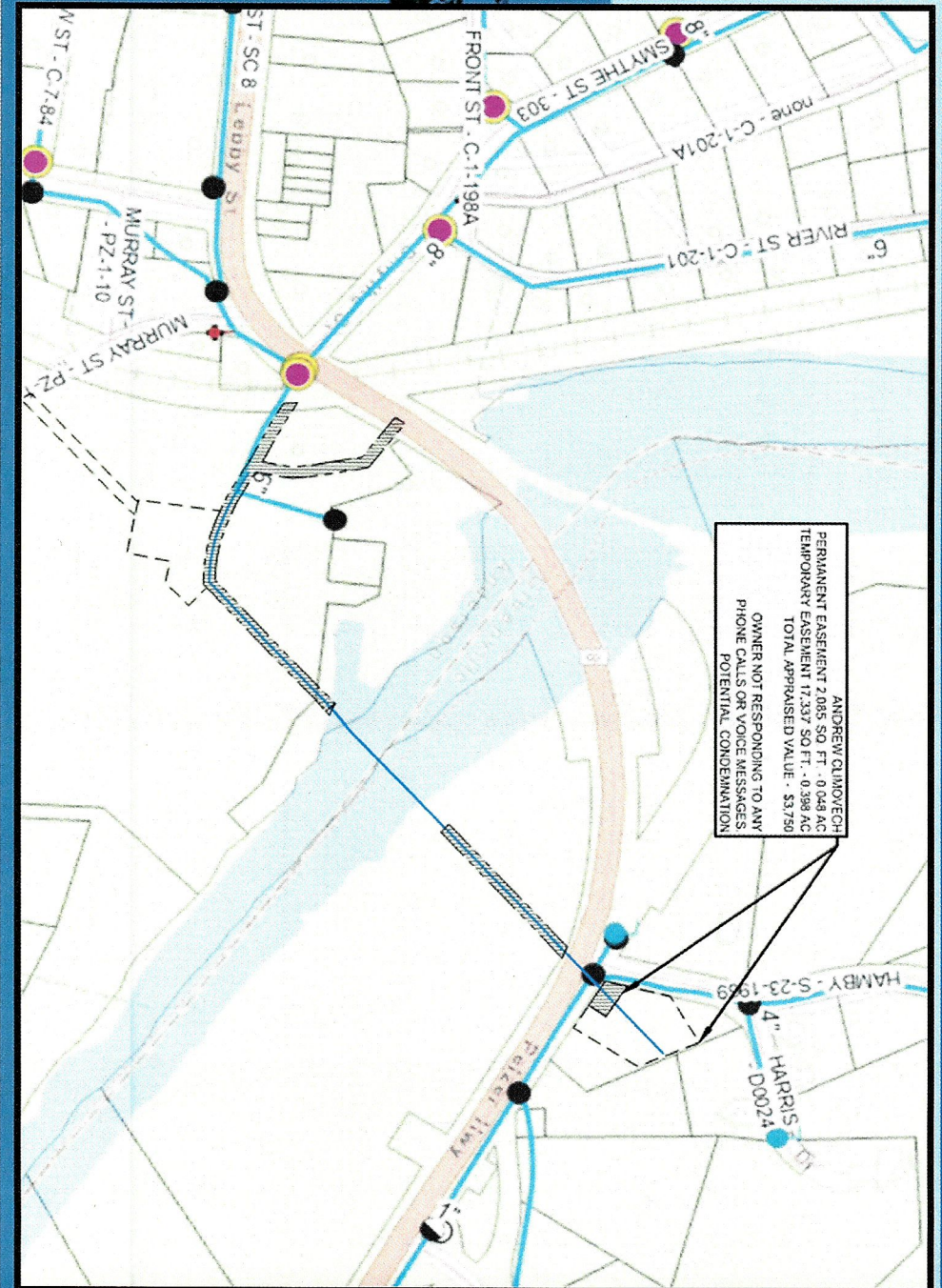
In progress work

1. Verifying Water Main locations and operations
2. Meter and account



Planned work for near term

1. SCILP Grant for second connection under river
2. Increase system pressure



Feedback & Discussion



GreenvilleWater
QUALITY WATER. SUSTAINABLE FUTURE.

