



COUNCIL MEETING MINUTES

Tuesday August 12, 2025
6:00pm
West Pelzer Municipal Center
30 Main Street

Those present: Mayor Jim Riddle, Council Members Jeff Lee, Tim Williams and Johnny Rogers; Town Clerk | Administrator Paula Payton, Town Attorney Carey Murphy and Chief Zach Owen.

MOMENT OF SILENT PRAYER

PLEDGE OF ALLEGIANCE

CALL TO ORDER Mayor Riddle 6:04pm

APPROVAL OF MEETING MINUTES - July 22, 2025, Council Meeting
Mayor Riddle made a motion to approve, 2nd by Councilman Lee; all in favor

PRESENTATIONS AND REPORTS

Paula Payton - Clerk's & Admin Report - see attached

Chief Zachary Owen - Police Department Update - see attached

Meals on Wheels - The Gathering Place - see attached

CITIZEN COMMENT (per Town Code, Sec. 2-56/sign up required/limit 3 minutes)

None

OLD BUSINESS

None

NEW BUSINESS

Resolution No. 2025-0812 "A Resolution Authorizing the West Pelzer Police Department to Enter Into a Mutual Aid Agreement with the Town of Williamston Police Department"

Mayor Riddle made a motion to accept, 2nd by Councilman Williams; all were in favor

COUNCIL COMMENTS

Councilman Williams - stated that most of his questions had been answered regarding the Christmas lights; Payton added that she had been assured by Duke Energy that outlets would be installed and lights could be put up by November 1st.

Councilman Williams stated that SC Code requires monthly meeting and he was concerned that two meetings had been cancelled last year and one postponed this year; hope that we are following the rules.

Councilman Williams stated that he had spoken with SCDOT rep and a turn signal should be installed at Hwy 8/20 this week. Next he would be asking about a roundabout or red light at Palmetto Road and Hwy 8.

Councilman Williams asked why Council is receiving employee schedules; Payton responded that schedules were included because Councilman Williams had requested it. Councilman Williams clarified that he only wanted the

schedule for the one month that he requested it. Payton responded that it was a misunderstanding and it would no longer be included in monthly reports.

Mayor Riddle responded to Councilman Williams comment about Hwy 8 and Palmetto Road; ACATS is addressing the traffic problems throughout Anderson County, including Palmetto Road and Hwy 8. It is currently #16 on the ACATS list. Roundabout is not likely, but a red light is being considered.

Councilman Lee - none

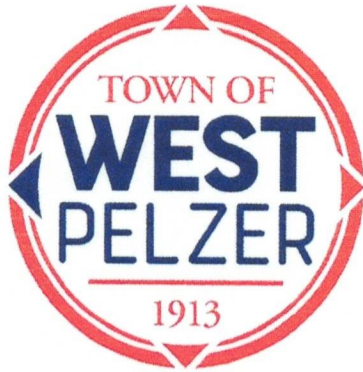
Councilman Rogers - none

Mayor Riddle - join us for National Night Out

ADJOURNMENT

Councilman Lee made a motion to adjourn at 6:25pm, 2nd by Mayor Riddle; all were in favor

*****National Night Out will be held in the Municipal Center Parking Lot from 6pm-8pm*****



#gowest

www.westpelzer.com

To: Mayor Riddle and Council

From: Paula H. Payton, MMC, ABL

Subject: Administration Report

Date: August 2025

The following are updates and information related to activities in the Town of West Pelzer and/or upcoming events. Please contact me with any questions that you may have related to these items. ppayton@westpelzer.com or 864-947-6297 ext. 101

O'Dell Community & Entrepreneur Center

- Co-Work Space open every Tuesday, Wednesday and Thursday from 9am-3pm
- **The Gathering Place – Meals on Wheels**
 - Food & activities are provided every Monday & Friday; 10am-2pm
 - Exercise, games and crafts
 - Free; donations accepted

Updates, Announcements & Events

- **Updates & Announcements**
 - Duke Energy Agreement & Holiday Decorations
 - Agreement has been reviewed by Town Attorney; signed and returned
 - Duke Energy will schedule a time soon to meet with Town staff to designate locations of new/updated outlets
 - Purchase of additional lights is included in the current budget;
 - Quotes have been requested for 10 additional decorations
 - Order will be placed in time to receive new decorations for the holiday season
 - Arrangements will be made to install decorations on/before Thanksgiving week

- **Events**

- WSPA News 7 Zip Trip feature aired August 1, 2025, at 5am
- Can be viewed on wspa.com
 - Thank you:
 - WPPD Chief Zach Owen and WPPD Chief Jordan Smith for participating in the first responder segment
 - West Pelzer Business Owners:
 - Bobby Winburn – Cotton Duck Café
 - Rick Sanders – Lincoln Tap Room & Westy's
 - Ashton Cole – 613 Boutique
 - Birdie's on Main
 - Frenchie's Fine Art
 - Lynn Smith – Net's Flowers
- National Night Out – Postponed due to inclement weather to Tuesday, August 12, 2025

Finance

- July 2025 Budget
 - General Fund Income \$67,375.63 ~ Expense \$53,254.90
 - Hospitality Tax Income \$4,111.02 ~ Expense \$2,643.30



**WEST PELZER POLICE DEPARTMENT
30 MAIN STREET
WEST PELZER, SOUTH CAROLINA 29669**

To: Mayor Riddle & Council
From: Chief Zachary Owen
Subject: Police Department Report
Date: July 2025

*The following is static data related to activities of the West Pelzer Police Department.
Please contact me with any questions or concerns:*

zowen@westpelzer.com

864-947-6297 ext. 103

July 2025 Statistics

• Calls for Service	152
• Traffic Stops	64
• Tickets/Warrants	68
• Warnings	4
• Reports	12
• Citizen Contacts	242

COME JOIN US AT **THE GATHERING PLACE**

"Where neighbors become friends"



**Exercise
Classes**




Crafts



**Social
Hour**



**Bingo
and Games**



**Educational
Guest
Speakers**

FREE LUNCH PROVIDED!

Ages 60+

Mondays and Fridays

10:00 a.m. - 2:00 p.m.

O'Dell Community Center

3 Hindman Street

Pelzer, SC 29669

CALL 864-225-6800 FOR MORE DETAILS!

Meals on Wheels

ANDERSON

RESOLUTION NO. 2025-0812

A RESOLUTION AUTHORIZING THE WEST PELZER POLICE DEPARTMENT TO ENTER INTO A MUTUAL AID AGREEMENT WITH THE TOWN OF WILLIAMSTON POLICE DEPARTMENT

WHEREAS, the Town of West Pelzer recognizes the importance of inter-agency cooperation in promoting public safety and effective law enforcement services; and

WHEREAS, Section 23-20-10 of the South Carolina Code of Laws authorizes municipalities to enter into mutual aid agreements for police protection and related services; and

WHEREAS, the Town of West Pelzer and the Town of Williamston desire to enter into a mutual aid agreement to provide for cooperation, support, and assistance between their respective police departments when needed; and

WHEREAS, such an agreement is in the best interest of the residents of West Pelzer and will enhance the ability of law enforcement to respond to emergencies, special events, and critical incidents.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of West Pelzer, South Carolina, that:

The Mayor and the Police Chief of the Town of West Pelzer are hereby authorized to execute and enter into a Mutual Aid Agreement with the Town of Williamston Police Department, with terms consistent with state law and in a form approved by legal counsel.

This Resolution shall become effective immediately upon its adoption.

ADOPTED this 12th day of August, 2025.


James R. Riddle, Sr – Mayor


Paula H. Payton – Town Clerk | Administrator